

## MATRICULATION PROCEDURE Associate Degree • Respiratory Care

NAME*		
ADDRESS		
CITY	STATE	ZIP
STUDENT ID NUMBER	TELEPHONE	

\*IT IS THE RESPONSIBILITY OF THE STUDENT TO PROVIDE BERKSHIRE COMMUNITY COLLEGE WITH ANY CHANGES TO CONTACT INFORMATION.

All boxes must be checked as complete before form can be submitted to the Admissions Office.

- 1. Apply to BCC (Admissions Office, 499-4660, Ext. 1630)
- Submit application;
- Submit official high school transcript(s) or GED;
- Submit official transcripts of any previous colleges attended.
- 2. Complete program admission requirements. See the BCC College Catalog at <u>www.berkshirecc.edu/catalog</u> for admissions requirements.
- **3.** Submit this completed form to the Admissions Office as soon as you meet all requirements. BCC's Respiratory Care Program is offered on a cyclic basis, accepting one class every two years. The next class will start September 2021 in which interested students will finish up the program's prerequisites with the Respiratory Care specialty/clinical courses starting January, 2022.

**Important notices:** Any prior criminal offense could hinder placement in clinical agencies. See "CORI" and "SORI" requirements in current catalog for details. All students entering the Respiratory Care Program must be immunized (or be in process) by August 1, prior to the academic year of which they are seeking admission. BCC will not admit students concurrently into any two of the following degree or certificate programs: Physical Therapist Assistant, Respiratory Care, LPN or Nursing.

## TIMELINE

Health Requirements need to be submitted to the Immunization Records Office at BCC in the Student Support Center, located in the Susan B. Anthony building. You may reach her by telephone at 413-236-1614. You may also fax records to 413-499-4576.

## CONSEQUENCES OF FAILURE TO COMPLY

A student will not be allowed to participate in the clinical experience without ALL health requirements fully completed.

I have read the health requirements and understand that it is my responsibility to fully comply.

SIGNATURE	DATE	
OFFICE USE ONLY		
ADMIT STATUS	DATE SUBMITTED	
APPROVED		
	l opportunity institution and does not discriminate on basis of race, creed, religion, color ice, and national origin in its education programs or employment, pursuant to Massachus	

Visite Community Concepts and manual version action (action) action opportunity instruction and does not accinite comparison race, creat render, control, gender, gender, gender nethor, sex and origination, additional does not accinite comparison race, creat render, control, gender, gender nethor, sex and origination, additional does not accinite complexities on programs or employment. pursuant to Massachusetts General Laws: Chapter 151B and 151C; Title VI, Civil Rights Act of 1964; Title IX; Education Amendments of 1972; Section 504; Rehabilitation Act of 1973; Americans with Disabilities Act; and regulations promulgated thereunder, 34 C.F.R. Part 100 (Title VI), Part 106 (Title IX) and Part 104 (Section 504). All inquiries concerning application of the above should be directed to Human Resources, at 413-236-1022, SBA Annex, Room A-20. Rev. Aug. 2020